



# Penrith Show

# 2024

## Temporary Stall Application Form

### HOW TO COMPLETE THIS FORM

1. Ensure that all fields have been filled out correctly.
2. All fields marked with an \* are mandatory and **MUST** be completed before submitting this application
3. Applications must be submitted no later than 4:00pm on Friday 2<sup>th</sup> July 2024.
4. Payment is required in full by 4:00pm on Tuesday 23<sup>rd</sup> July 2024. Failure to make payment before the aforementioned date may result in your site being re-allocated.

\*STALL TYPE: FOOD  WINE  BUSINESS  DISPLAY  GENERAL

\*Title: \_\_\_\_\_ \*Given Name: \_\_\_\_\_ \*Surname: \_\_\_\_\_

Company Name: \_\_\_\_\_ ABN/ACN: \_\_\_\_\_

Unit Number: \_\_\_\_\_ \*Street Number: \_\_\_\_\_ \*Street Name: \_\_\_\_\_

\*Suburb: \_\_\_\_\_ \*State: \_\_\_\_\_ \*Post Code: \_\_\_\_\_

\*Phone: \_\_\_\_\_ \*email: \_\_\_\_\_

### STALL DETAILS

\*Type of Stall (Caravan / Food Truck / Trailer): \_\_\_\_\_

\*Items Sold: \_\_\_\_\_

\*Size of Site Required: \_\_\_\_\_

### PENRITH SHOW STALL FEES

- Single: \$500.00       Double: \$700.00       Food Truck: \$800.00       Power: \$80.00  
3m x 3m                      3m x 6m                      3m x 6m
- Other – If your site size is larger than 6m x 3m, our team will be in contact to discuss a price.

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**Although limited power is available it is strongly suggested that stall holders have own power supply/generator for show weekend, as the power supply is unable to cope with excessive demand.**

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**Payment Details:**      *will be supplied upon approval of your application*

*Please ensure this form is completed and signed, incomplete forms will not be processed.*

**All two (2) pages of this form to be e-mailed or delivered in person to the Show Office**

## REQUIREMENTS & CERTIFICATIONS

Please attach the following documentation with this application form.

1. A copy of your current Driver's License, Photo Card or Passport.
2. Public & Product Liability Certificate for \$20 Million each.
3. All Food Stalls must be Registered and Approved by the Local Council & MUST operate in accordance with the NSW Food Authority's Food Handling Guidelines for Temporary Events.

## TERMS & CONDITIONS

### SITE INFORMATION

1. Gazebos that fit within your allocated site size are allowed and stall holders MUST ensure that they are weighted/tied down.
2. Walkways/roadways cannot be used as selling areas, i.e. no signs are permitted or samples to be distributed from these areas.
3. Sites cannot be transferred, sold, sublet or re-assigned without the written consent of the Penrith District A H & I Society.
4. Stall holders are NOT permitted to sell any of the following:
  - Weapons
  - Explosives
  - Guns and/or Ammunition
  - Drugs and/or Drug Paraphernalia
  - Pornography

### SITE SETUP & TRADING

1. Approved Stall Holders are to enter via Gate 2 (Ransley St).
2. Stall holder vehicles are NOT permitted on the show area and will need to be parked elsewhere at the completion of bump in.
3. Set Up/Bump In times are as follows:
  - **Friday 23<sup>rd</sup> August 2024 from 9.00am to 3.00pm**
  - **Saturday 24<sup>th</sup> August 2024 from 6.00am to 8.30am**
4. Stalls must be manned and operational for the following times:
  - **Saturday 24<sup>th</sup> August 2024 from 9:00am to 9:00pm (food vendors 9:30pm)**
  - **Sunday 25<sup>th</sup> August 2024 from 9:00am to 4:00pm**

### FOOD STALLS

1. Approval of a food stall is subject to compliance with Council's requirements for temporary food stalls.
2. Information relating to Mobile Food Vendors in the council area can be found at <https://www.penrithcity.nsw.gov.au/services/health-safety/food-safety>
3. Council's Health inspectors will be at the Penrith Show conducting stall inspections.

### CANCELLATION POLICY

1. No Refunds will be issued for cancellations past Wednesday 24<sup>th</sup> July 2024 unless medical certification can be provided.

### WASTE MANAGEMENT

1. Stallholders are responsible for the removal of their own rubbish which must be taken away at the conclusion of trade.
2. Council waste bins are NOT to be used.

### WET WEATHER

1. As this is an open-air event, the organisers accept no responsibility for bad weather.
2. Should the event be cancelled on the day due to weather conditions or the stallholder chooses to not proceed due to the weather, no refunds will be issued.

### DECLARATION

I, \_\_\_\_\_ have read and understand the Penrith Show Terms & Conditions. I understand that failure to comply with any of the Stallholder's Terms and Conditions or Food Handling guidelines (if applicable) will result in exclusion from the event.

\_\_\_\_\_  
Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date